

E - Government and the Government Paperwork Elimination Act in APHIS

**The GPEA of 1998 mandates
the movement to electronic
government.**

**The GPEA requires
Federal agencies by
October 21, 2003 to:**

**Provide individuals or entities
that deal with the agencies the
option to submit, obtain, or
transact with the agency
electronically when
practicable.**

E - Government by a

Two - Phased Approach

- **In July 2000, under the guidance of the Office of Management and Budget (OMB), a two-phased approach was initiated to establish the provisions of electronic service to customers in full compliance with the GPEA.**

THE FIRST PHASE:

★ Planning

- Veterinary Services completed an inventory of all applicable forms.
- These forms were then categorized by the GPEA team according to applicability, submittal rate, risk, and cost benefit.

THE SECOND PHASE:

★ Implementation

- Currently, a cross agency team, consisting of IT and program representatives, is meeting to initiate the process associated with providing forms electronically.

THE SECOND PHASE:

★ Implementation *(continued)*

The cross agency team will produce:

- IT guidance documents.
- Document control guidance.
- Security guidance.
- Development assistance.

What are the Components?

- Web Interface
- Intelligent Electronic Forms
- Intelligent Electronic Workflow
- Electronic Signature Capabilities
- Electronic Tracking
- Electronic Storage

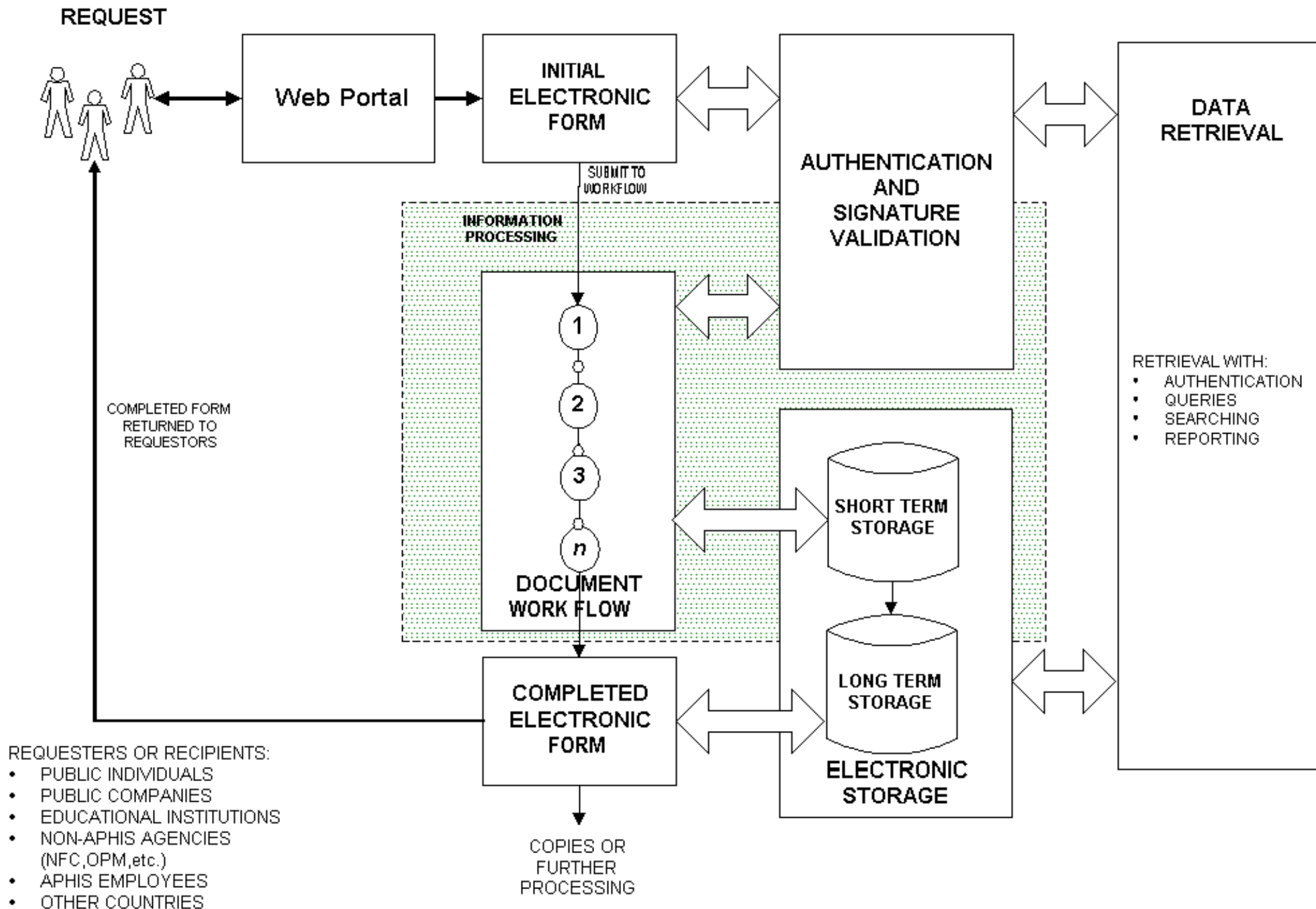
What forms were identified applicable for electronic implementation?

- **APHIS Form 2008, 2008a: Veterinary biologics production and test reports.**
- **APHIS Form 2020: Samples submission.**

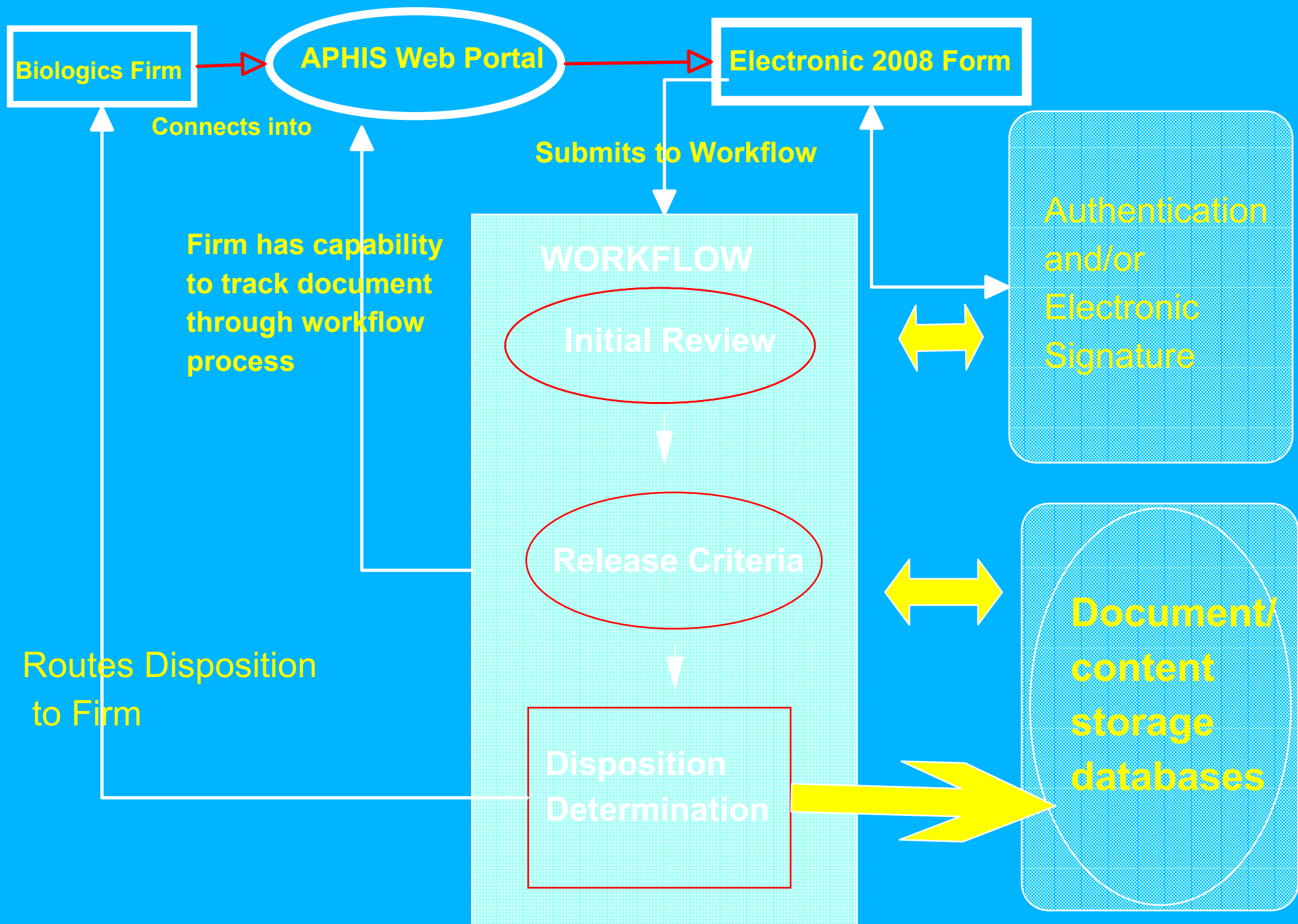
What forms were identified applicable for electronic implementation?

- VS Form 4-9: Request for supplies and reagents.
- VS Form 10-5: Diagnostic results form.
- VS Form 10-4, 10-4a: Specimen submission.
- VS Form 5-38: Ectoparasite collection report.
- VS Form 10-3: Request for Salmonella serotyping.

CONCEPTUAL DOCUMENT PROCESSING WORK FLOW



APHIS Form 2008 Proposed Process Flow



Timeline

Q2, 02 : Procurement and training on selected GPEA software

Q4, 02 : Completion of requirements gathering for all GPEA selected forms

Q4, 02- Q4, 03: Testing to final implementation

Web sites for more information on the GPEA and e-Government

- [Http://www.ec.fed.gov/gpea.htm](http://www.ec.fed.gov/gpea.htm)
- [Http://www.whitehouse.gov/omb/fedreg/gpea2.html](http://www.whitehouse.gov/omb/fedreg/gpea2.html)
- [Http://www.gcn.com/](http://www.gcn.com/)

For Further Information Please Contact:

Dan Coyle

CVB-IC

515-232-5785

Daniel.C.Coyle@aphis.usda.gov

GPEA -

CVB

AIMS

Project